



Notice of Meeting

Date/Time: Tuesday, September 19th, 2023 / 10:30 AM

Join Zoom Meeting:

<https://us06web.zoom.us/j/81351642472?pwd=ZCswM1JqWnZ2UXR2anNxV1BmTks1UT09>

Call In Phone Number: (312) 626-6799

Meeting ID: 813 5164 2472

Passcode: 505638

**Action Item*

1. Call to Order	Laurel Joseph
2. Introductions	Laurel Joseph
3. Changes to the Agenda	Laurel Joseph
4. Approval of the August 15th, 2023 Meeting Minutes*	Laurel Joseph
5. Treasurer's Report	Lindsay Wallace
6. Education Committee <i>(No Update)</i>	
7. FHWA / FTA Update	Jenny Staroska / Susan Weber
8. TAMC Update	Ryan Buck
9. Finance Committee	Laurel Joseph
10. Policy Committee	Steve Stepek
11. JobNet Tech	Jeff Franklin
12. MDOT	
SPS General Update	Don Mayle
TPM Update	John Lanum
Financial Update	Matt Lyle
MTP 101 Training Session #3/5	Brad Sharlow
13. Other New Business	
14. Adjournment	Laurel Joseph

Michigan Transportation Planning Association (MTPA)**Meeting Attendance - 8/15/2023**

AGENCY	NAME	AGENCY	NAME
BayCATS	Dominic Pavone	MDOT	Lindsey Dowswell
BCATS	Pat Karr	MDOT	Luke Walters
EMCOG	Cody Bodrie	MDOT	Mark Kloha
FHWA	Andrew Sibold	MDOT	Matt Lyle
FHWA	Christina Nicholaides	MDOT	Max Gierman
FHWA	Jenny Staroska	MDOT	Michele Zawerucha
FTA	Kathleen Russell	MDOT	Michelle Weber-Currie
FTA	Susan Weber	MDOT	Richard Bayus
GCMPC	Jacob Maurer	SATA	Demetra Manley
GCMPC	McKenna Dutkiewicz	SCCOTS	Lindsay Wallace
GVMC	Andrea Faber	SEMCOG	Adam Elghoul
GVMC	Laurel Joseph	SEMCOG	Michele Fedorowicz
GVMC	Mike Zonyk	SWMPC	Kim Gallagher
KATS	Megan Mickelson	TCRPC	Jim Koenig
KATS	Steve Stepek	WATS	Anton Schauerte
MACC	Alec Miller	WATS	Maggie Huntley
MACC	Eric Dykstra	WATS	Nick Sapkiewicz
MACC	Jason Latham	WATS	Ryan Buck
MATS	Bryan Gillett	WMSRDC	Brian Mulnix
MATS	Maja Bolanowska	WMSRDC	Joel Fitzpatrick
MDOT	Alex LaPorte		
MDOT	Andrea Strach		
MDOT	Brad Sharlow		
MDOT	Brian Stark		
MDOT	Bryan Armstrong		
MDOT	Craig Newell		
MDOT	Deanna Donahoo		
MDOT	Don Mayle		
MDOT	Ellen Kent		
MDOT	Heather Bowden		
MDOT	James VanSteel		
MDOT	Jim Ashman		
MDOT	Jim Sturdevant		
MDOT	John Lanum		
MDOT	Josh Grab		



MEETING MINUTES / AUGUST 15, 2023 / 10:30 AM

1. CALL TO ORDER

Chair Joseph called the meeting to order at 10:31 AM.

2. INTRODUCTIONS

Don Mayle indicated that Katie Beck is the new Supervisor of the Urban Travel Analysis Unit at MDOT.

3. CHANGES TO THE AGENDA

There were no changes to the agenda.

4. APPROVAL OF THE JULY 28, 2023 MEETING MINUTES*

A motion was made by Steve Stepek, supported by Ryan Buck, to approve the July 28, 2023 meeting minutes. The motion passed unanimously.

5. TREASURER'S REPORT

Lindsay Wallace indicated that due to a number of outstanding invoices and conference-related checks that have been written but not cashed, the balance will be provided next month. Also, the first bill for the 2024 conference has been paid.

6. EDUCATION COMMITTEE

Ryan Buck stated that the next Lunch and Learn will actually be held immediately following this MTPA meeting. Joel Fitzpatrick will take over as the new chair of the Education Committee beginning in the next two or three months. Steve Stepek provided a list of MTPA Award nominees, which include: Lindsey Dowswell, Alec Miller, Mara Gericke and Robert Carson for Junior Planner of the Year; SATA and the MACC for MPO Best Practice; Christina Nicholaides, Tyler Kent, and Jim Sturdevant for the Ray Lenze Friend of Transportation Award; and Laurel Joseph and Steve Stepek for Senior Planner.

7. FHWA / FTA UPDATE

Andrew Sibold outlined a number of grant deadlines and provided an overview of the information presented in the packet. Christina Nicholaides indicated there have been some changes to staff members and job duties, which is outlined in the packet.

Susan Weber explained that MDOT sent out an updated TAM Plan recently.



Chair Joseph stated it'd be worthwhile to schedule a discussion of the flexing process and the timeline of awards.

8. TAMC UPDATE

Ryan Buck mentioned that information about the 2023 TAMC conference was recently sent out to MTPA members. There is a budget request for additional funding in FY 2025 that was or will soon be submitted.

9. FINANCE COMMITTEE

Chair Joseph stated there was no update other than that everyone should have received their FY24 allocations. Don Mayle stated that FY24 template targets were not updated in JobNet yet and likely won't until after October, as small modifications are anticipated to be made in October. Michele Fedorowicz asked whether the drunk driving penalty will be mitigated in future years. Craig Newell indicated that MDOT is hopeful that legislation will change in time for FY2025 and welcomed efforts by local agencies.

10. POLICY COMMITTEE

Steve Stepek stated that the draft MOU will be sent out to MPOs and suggested scheduling a meeting after MPOs had time to review the document.

11. JOBNET TECH

Steve Stepek indicated that the committee did not meet in August and therefore there is no update.

12. MDOT UPDATES

SPS General Update: Don Mayle stated that according to the obligation thermometers, the local non-rural program is 91% obligated, with \$27, million left of obligation authority. For the rural program, 96.6% is obligated, with \$1.6 million available. The latter includes a \$5 million loan that was taken from the trunkline program. Additionally, Don stated MDOT has requested for August Redistribution, but is unsure how much will be received. That information will be known in September. The TAP TMA process will be starting on 8/29, MTP 101 Training #2 will begin at 1:30 PM today, and the transit LPI teams will start up again soon.

Draft MOU: John Lanum stated the MOU is an agreement regarding planning activities within the MPO Planning Area that is between MDOT, the MPO, and the Transit Agency.



Michigan Transportation Planning Association

The biggest change from the most recent version is the addition of text related to air quality regulations.

13. OTHER NEW BUSINESS

Chair Joseph indicated that the call for sessions for the next Transportation Bonanza are due on August 31st. Additional information about how to submit sessions, the event, and who to contact for questions is provided in the packet. Anton Schauerte reminded the group that immediately following this meeting will be the 2nd Lunch and Learn session.

14. ADJOURNMENT

Chair Joseph adjourned the meeting at 11:10 AM.

MTPA Account- Huntington Bank Checking

Date	Check Number	Payee Name	Amount
3/13/2023	0	STATE FARM INSURANCE	\$ (450.00)
5/4/2023	0	PAYPAL TRANSFER	\$ 2,651.06
5/8/2023	0	PAYPAL TRANSFER	\$ 1,325.53
5/10/2023	0		\$ 1,875.00
5/11/2023	0	PAYPAL TRANSFER	\$ 1,445.19
5/16/2023	0	PAYPAL TRANSFER	\$ 867.60
5/23/2023	0	PAYPAL TRANSFER	\$ 2,505.82
5/30/2023	0		\$ 6,025.00
5/30/2023	0	PAYPAL TRANSFER	\$ 602.20
6/6/2023	0	PAYPAL TRANSFER	\$ 1,807.59
6/12/2023	0	SEMCOG9027GEN APO60823	\$ 475.00
6/13/2023	0	PAYPAL TRANSFER	\$ 4,522.90
6/20/2023	0	PAYPAL TRANSFER	\$ 915.86
6/27/2023	0	PAYPAL TRANSFER	\$ 819.35
6/29/2023	0	VIECO INC. DBA PROMOTI	\$ (1,054.28)
7/7/2023	0	TST* CIRCA 1919 LLC	\$ (3,462.00)
7/11/2023	0	PAYPAL TRANSFER	\$ 1,734.24
7/11/2023	1012		\$ (1,700.00)
7/12/2023	1013		\$ (212.00)
7/18/2023	0	PAYPAL TRANSFER	\$ 216.66
7/21/2023	0	STATEOFMICHIGAN PMT/REFUND	\$ 24,450.00
7/24/2023	0	PIERPONT COMMONS EVENT	\$ (1,022.56)
7/28/2023	0	PIERPONT COMMONS EVENT	\$ (67.64)
7/28/2023	0	TST* CIRCA 1919 LLC	\$ (5,052.20)
8/4/2023	0	PAYPAL INST XFER	\$ (2,336.32)
8/14/2023	1016		\$ (150.00)
8/18/2023	1014		\$ (6,800.00)
8/21/2023	1017		\$ (2,500.00)
8/22/2023	0	UNIV OF MICHIGAN UM_PAYMENT	\$ 3,500.00
8/23/2023	1015		\$ (3,650.00)
8/28/2023	0		\$ 450.00
8/31/2023	0	MI CORPORATIONS DIV	\$ (20.00)
9/8/2023	1018		\$ (4,125.00)

Balance BEFORE the last check (Graduate/Venue Bill)	\$ 39,606.31
Balance AFTER the last check (Graduate/Venue Bill)	\$ 22,583.84

2023 MTPA Conference- Financial Summary
Ann Arbor, MI

Date	Transaction	Type	(+)	(-)
10/4/2022	The Graduate.Ann Arbor- Deposit	Debit Card		\$ 6,000.00
2/16/2023	theVenue- Deposit	Debit Card		\$ 500.00
2/21/2023	SquareSpace	Debit Card		\$ 252.00
2/28/2023	LIAA- Support (Set up registration)	Check		\$ 175.00
3/13/2023	State Farm Insurance	Debit Card		\$ 450.00
5/4/2023	Conference Registrations-Paypal	Direct Deposit	\$ 2,651.06	
5/8/2023	Conference Registrations-Paypal	Direct Deposit	\$ 1,325.53	
5/10/2023	Conference Registrations-Checks	Teller Deposit	\$ 1,875.00	
5/11/2023	Conference Registrations-Paypal	Direct Deposit	\$ 1,445.19	
5/16/2023	Conference Registrations- Paypal	Direct Deposit	\$ 867.60	
5/23/2023	Conference Registrations- Paypal	Direct Deposit	\$ 2,505.82	
5/29/2023	Conference Registrations- Paypal	Direct Deposit	\$ 602.20	
5/30/2023	Conference Registrations- Checks	Teller Deposit	\$ 6,025.00	
6/5/2023	Conference Registrations- Paypal	Direct Deposit	\$ 1,807.59	
6/12/2023	Conference Registration- SEMCOG (fund transfer)	Direct Deposit	\$ 475.00	
6/13/2023	Conference Registrations- Paypal	Direct Deposit	\$ 4,522.90	
6/20/2023	Conference Registrations- Paypal	Direct Deposit	\$ 915.86	
6/27/2023	Conference Registrations- Paypal	Direct Deposit	\$ 819.35	
6/29/2023	VIECO INC. DBA PROMOTIONAL (Swag)	Debit Card		\$ 1,054.28
7/6/2023	theVenue-2nd Deposit	Debit Card		\$ 3,462.00
7/11/2023	Conference Registrations- Paypal	Direct Deposit	\$ 1,734.24	
7/11/2023	CCAT/UM Bus	Check		\$ 1,700.00
7/12/2023	Awards- Steve Stepek Reimbursement	Check		\$ 212.00
7/18/2023	Conference Registrations- Paypal	Direct Deposit	\$ 216.66	
7/21/2023	MDOT Conference Registrations (fund transfer)	Direct Deposit	\$ 24,450.00	
7/24/2023	PIERPONT COMMONS EVENT	Debit Card		\$ 1,022.56
7/28/2023	PIERPONT COMMONS EVENT	Debit Card		\$ 67.64
7/28/2023	theVenue (1919)	Debit Card		\$ 5,052.20
8/4/2023	Patti Smith (speaker/books)	PayPal		\$ 2,336.32
8/14/2023	ProgressiveAE	Check		\$ 150.00
8/18/2023	Todd Litman (Speaker)	Check		\$ 6,800.00
8/21/2023	Creative Technology- AV	Check		\$ 3,650.00
8/22/2023	UMTRI Sponsorship	Direct Deposit	\$ 3,500.00	
8/28/2023	Conference Registration- Check	Teller Deposit	\$ 450.00	
9/8/2023	U of M Stadium Tour	Check		\$ 4,125.00
	The Graduate (Room/Food/Beverage)	Check		\$ 17,022.47

\$ 56,189.00 \$ 54,031.47

\$ 2,157.53

Updates from FHWA to MTPA September 2023

Grants - Key NOFO List

USDOT Announces \$100 Million in Available Funding for the SMART Grants Program

On August 8, 2023, the U.S. Department of Transportation (USDOT) [announced](#) the availability of \$100 million in funding through the [Strengthening Mobility and Revolutionizing Transportation \(SMART\) Grants Program](#). The SMART program was established to provide grants to eligible public sector agencies to conduct demonstration projects focused on advanced smart community technologies and systems in order to improve transportation efficiency and safety. The application deadline is October 10, 2023. More information is available [here](#) and [here](#).

FTA Announces \$13.4 Million in Available Funding for Transit-Oriented Development Planning

On August 7, 2023, the Federal Transit Administration (FTA) recently [announced](#) the availability of \$13.4 million through the [Pilot Program for Transit-Oriented Development Planning](#). The Pilot Program helps support FTA's mission of improving America's communities through public transportation by providing funding to local communities to integrate land use and transportation planning with a new fixed guideway or core capacity transit capital investment. The application deadline is October 10, 2023. More information is available [here](#) and [here](#).

Application Deadlines Approaching for Other USDOT Discretionary Grant Opportunities

Please be aware of the approaching application deadlines for the following discretionary grant opportunities from the USDOT:

- [September 28, 2023 – Rural and Tribal Assistance Pilot Program](#);
- [September 28, 2023 – Reconnecting Communities and Neighborhoods \(RCN\) Grant Program](#), which includes:
 - [Reconnecting Communities Pilot \(RCP\) Program](#), and
 - [Neighborhood Access and Equity \(NAE\) Program](#); and
- [November 6, 2023 – Nationally Significant Federal Lands and Tribal Transportation Projects \(NSFLTP\) Program](#)

Planning updates:

U.S. Access Board Issues Final Rule on Public Right-of-Way Accessibility

On August 8, 2023, the U.S. Access Board published a [Federal Register notice](#) to finalize the Public Right-of-Way Accessibility Guidelines (PROWAG). The purpose of PROWAG is to help ensure that pedestrian facilities located in the public right-of-way are readily accessible to and usable by pedestrians with disabilities. PROWAG addresses access to sidewalks and streets, crosswalks, curb ramps, pedestrian signals, on-street parking, and other components of public rights-of-way. The final rule has an effective date of September 7, 2023. More information is available [here](#).

USDOT Appoints 24 Members to the Advisory Committee on Transportation Equity

On August 17, 2023, the U.S. Department of Transportation (USDOT) [announced](#) the appointment of 24 members to the Advisory Committee on Transportation Equity (ACTE). Appointees to the ACTE are drawn from academia, the private sector, and the transportation industry, including experts in community engagement, transportation planning, design, research, policy, advocacy, and diversity, equity, inclusion, and accessibility. The group will hold its first meeting in the Fall of 2023.

FHWA Announces \$195 Million in Awards for the Culvert Aquatic Organism Passage Program

On August 16, 2023, the Federal Highway Administration (FHWA) [announced](#) more than \$195 million in awards to 59 Tribal, State, and local governments through the [Culvert Aquatic Organism Passage \(AOP\) Program](#). The grants will help improve approximately 550 miles of stream habitat by fixing or removing 169 culvert barriers to fish passage. More information is available [here](#).

FHWA Seeking Public Comments on Intention to Collect Information from States and MPOs

On August 31, 2023, the FHWA Office of Planning, Environment, and Realty published a [notice](#) in the Federal Register to request public comments on the agency's intention to collect information from State Departments of Transportation (DOTs) and Metropolitan Planning Organizations (MPOs) regarding planning and research work programs, periodic progress reports, and periodic financial reports, as part of [23 CFR Part 420](#) and [2 CFR Part 200](#). The public comment period closes October 2, 2023. FHWA will summarize and/or include public comments in its approval request to the Office of Management and Budget (OMB).

FHWA Publishes Report on Approaches to Distributing Federal Metropolitan Planning Funds

On August 10, 2023, the FHWA Office of Planning published a [report](#) entitled, "Review of State DOT Approaches to Distribute Federal Metropolitan Planning (PL) Funds to MPOs." FHWA is providing this information as a resource for State DOTs and MPOs nationwide to use in the self-assessment of current distribution approaches and the consideration of alternative approaches. A similar report from 2015 is available [here](#).

FHWA Publishes Report on Target Setting for Safety Performance Measures

In July 2023, the FHWA Office of Safety published a [report](#) entitled, "Safety Performance Target Setting: State of the Practice Report." This report documents the results from a research study to better understand State safety performance target setting practices and how States are integrating these practices into project planning and programming.

FHWA Publishes Report on Forecasting Methods for Travel Time-Based Performance Measures

On August 18, 2023, the FHWA Office of Operations published a [report](#) entitled, "Approaches to Forecasting the Third Performance Management Rulemaking (PM3) Measures for Target Setting." The approaches include extrapolation of past trends, identifying "at risk" highway segments, and model-based forecasting options.

FHWA Publishes Report on Virtual Public Involvement in Rural Communities

In June 2023, the FHWA Office of Federal Lands Highway published a [report](#) entitled, “Rural Virtual Public Involvement: Synthesis and Tools.” The purpose of the report is to assist transportation practitioners in developing their own, local frameworks for decision-making around how to connect with rural communities and whether virtual tools might be appropriate in doing so. The report synthesizes current practices, challenges and opportunities, and existing tools for practitioners.

GAO Publishes Report on State and Local Efforts to Reduce Greenhouse Gas Emissions

On August 3, 2023, the Government Accountability Office (GAO) published a [report](#) entitled, “Climate Change: State and Local Efforts to Reduce Greenhouse Gas Emissions from Vehicles.” GAO found examples of State DOTs and MPOs estimating on-road greenhouse gas emissions, analyzing the effects of transportation investments on greenhouse gas emissions, and establishing targets for reducing on-road greenhouse gas emissions.

NCHRP Publishes Research on Resilience, Freight, and Automation

The National Cooperative Highway Research Program (NCHRP) recently published the following research:

- [Integrating Resilience Concepts and Strategies into Transportation Planning](#);
- [Integrating Freight and Active Transportation into Policies, Programs, Plans, and Project Development](#);
- [State and Local Impacts of Automated Freight Transportation Systems](#); and
- [Realistic Timing Estimates for Automated Vehicle Implementation](#).

Webinars/Training:

Upcoming Webinars on Project Delivery, Roadway Classifications, MOVES4, Grant Tools, and Safety

Here is the registration information for six upcoming webinars in September:

- [September 7, 2023 – Embedding Equity in Project Delivery](#);
- [September 7, 2023 – Context-Based Classification in Roadway Planning and Design](#);
- [September 13, 2023 – Using MOVES4: Guidance, Instructions, and Comparisons to MOVES3](#);
- [September 19, 2023 – Utilizing USDOT Data and Mapping Tools for Stronger Grant Applications](#);
- [September 25, 2023 – Global Benchmarking Webinar Series: Improving Pedestrian Safety on Urban Arterials \(Part 1 of 4\)](#); and
- [September 27, 2023 – Using NEPA Review to Define and Shape Better Projects](#).

Upcoming FHWA Webinar on the Benefits of STIP Projects in GIS

Registration is open for an upcoming webinar on September 13th. More information below.

Please join the Federal Highway Administration (FHWA) for its webinar series that highlights applications of geospatial technologies in transportation.

North Carolina Department of Transportation (NCDOT) will present on:

North Carolina State Transportation Improvement Program (STIP)

Wednesday, September 13th

1:00 – 2:00 PM (ET)

Please [register](#) for this free webinar prior to the date of the webinar.

NCDOT has provided spatial representation of its projects in some form or another dating back to the adoption of its first State Transportation Improvement Program (STIP) in 1973. While having a red line on a static map certainly conveys the proposed location of a project, the adoption of GIS and web-based platforms has allowed NCDOT to achieve more with the STIP project mapping efforts. The past 10 years has seen the STIP map move from a PDF “Map Book” to a web map service that is tied to systems used throughout the agency. The increased visibility and accessibility of the STIP map has prompted a variety of use cases and applications that have improved efficiency and insight for a wide variety of users. For all the benefits seen with the current STIP map format, it is evolving still as NCDOT works to migrate to a new STIP data management platform which will allow interactive and real time access to STIP project data, spatial and otherwise.

Upcoming Talking Freight Webinar

[Talking Freight webinar](#) will take place on **Tuesday, September 26th at 1pm EST via zoom.**

Talking Freight, a series hosted by FHWA's Office of Freight Management and Operations, provides technical assistance, training, tools, and information to help the freight and planning workforce meet the transportation challenges of tomorrow. This upcoming Talking Freight webinar will include presentations on freight design, planning, and infrastructure considerations from:

- [Massport](#)
 - Speaker: Flavio Leo, Director of Aviation Planning and Strategy
- [Seattle Department of Transportation](#)
 - Speakers: Christopher Eaves, PE, Freight Program Lead
- [Texas Department of Transportation](#)
 - Speakers: Sherry Pifer, Freight Systems Branch Manager

There will be plenty of opportunities to engage in QA with your fellow freight practitioners through an open forum discussion. Please let us know if you have any questions.

Register here: https://usdot.zoomgov.com/webinar/register/WN_K4YLBXeAQumVT9KU4qcZw

Upcoming Accessibility Guidelines Webinar

[Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way](#)

October 05, 2023 02:30 PM - 04:00 PM

[Registration Link](#)

Presenters: | [Juliet Shoultz](#) | [Scott Windley](#) |

Pedestrians with disabilities throughout the United States continue to face major challenges in travel because many sidewalks, crosswalks, and other pedestrian facilities are inaccessible. Recently, the U.S. Access Board issued a final rule on the Public Right-of-Way Accessibility Guidelines (PROWAG). This session will address the requirements in these guidelines, specifically highlighting changes from the proposed draft that was published in 2013. Presenters from the Access Board will review many aspects of PROWAG, including how federal, state, and local government agencies can make their pedestrian facilities, such as sidewalks, crosswalks, shared use paths, and on-street parking, accessible to people with disabilities. Presenters will also cover the minimum technical requirements for various spaces and elements in the public right-of-way, such as pedestrian access routes, pedestrian signals, curb ramps and blended transitions, detectable warning surfaces, transit stops, and street furniture. This webinar will

include video remote interpreting (VRI) and real-time captioning. Questions can be submitted in advance of the session or can be posed during the live webinar. Webinar attendees can earn continuing education credits.